

**DEPARTMENT OF COMMERCE**

4<sup>th</sup> Floor, “Rakshana Mandiraya”, Vauxhall Street, Colombo 02

**APPLICATION FORM FOR PARTICIPATING IN OVERSEAS TRADE FAIRS**

For Office Use Only			
Applicant Number:			
1. Company Name	Organization Type		
* Please attach a Company Profile	Public Limited Co. <input type="checkbox"/> Sole Proprietor <input type="checkbox"/>		
	Private Limited Co. <input type="checkbox"/> Other (Specify)		
	Partnership <input type="checkbox"/>		
2. Contact details of the Company			
Address:			
Contact Person:			
Tel:	Fax:	E-mail:	
Mobile No.:	Website:		
3. Name of the Chairman/ Managing Director/ Partners/ Proprietor:			
Tel No :	Mobile No.:	E-mail:	
4. Business Registration No.: .....			
DOC Registration No.: .....			
VAT Registration No.: .....			
EDB Registration No: .....			
Membership/ Registration with other Trade Organizations: .....			
5. Type of Business			
Manufacturer <input type="checkbox"/>	Exporter <input type="checkbox"/>	Trader <input type="checkbox"/>	Service Provider <input type="checkbox"/>
6. Products/ Services exported:			

7. Exporting Countries:

8. Revenue of the Company (Indicate in Rs.)

2014 – Exports .....	2015 – Exports .....	2016 – Exports .....
Local .....	Local .....	Local .....
2017 – Exports .....	2018 – Exports .....	
Local .....	Local .....	

9. Production Capacity

Per month: ..... Per year: .....

10. No. of employees

	Office Staff	Workers
Permanent .....	.....	.....
Temporary .....	.....	.....
Contract .....	.....	.....

11. Overseas trade fairs attended within last 3 years:

12. Interested Trade Fair (Please tick the relevant cage  ):

Big Bang 2019: Digital Thailand	<input type="checkbox"/>
FI 2019 – Food Ingredients Europe	<input type="checkbox"/>

I hereby state that all the details furnished above are correct and accurate to the best of my knowledge. I understand that any willful misinformation renders me liable for cancellation of the application.

Signature:

Official Stamp:

Name and Designation:

Date:

\* Please ensure that all questions have been answered in full, before signing the application.